

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Canberra Children and Young People's Hub, 56 Spa Road, Melksham
Date: Tuesday 7 March 2017
Time: 4.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)

Cllr Pat Aves, Melksham North (Vice-Chair)

Cllr Terry Chivers, Melksham Without North

Cllr Jon Hubbard, Melksham South

Cllr David Pollitt, Melksham Central

Cllr Roy While, Melksham Without South

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Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements</p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Update on community toilet fund project. 	4.00pm
2 Apologies for Absence	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Melksham Bus Service</p> <p>Graham Ellis.</p>	
<p>5 Melksham Station facilities</p> <p>The Area Board members are asked to consider a report from Rhys Schell – Community Engagement Manager.</p>	
<p>6 Grant Funding</p> <p>The Area Board members will consider seven community area grants and four Health and Wellbeing grants.</p>	
7 Any Other Items of Public Concern	
8 Close	

Wiltshire Council

Melksham Area Board
7 March 2017

Community Toilet Fund allocation

1. Purpose of the Report

- 1.1. To provide an update following the allocation of the community toilet fund to TransWilts CIC. This funding was allocated to enable TransWilts CIC to provide a public toilet at the Reeds Hut at Melksham Station.

2. Background

- 2.1 The Area Board has agreed to allocate its £1000 community toilet fund to TransWilts CIC, to provide a public toilet within the current Reeds hut on the Melksham Station site. This funding is subject to a successful capital asset transfer of the 'Reeds building' from Wiltshire Council to TransWilts CIC.

3. Update

- 3.1. Great Western Railway, Network Rail, Trans Wilts CIC and Wiltshire Council are meeting on 17th March to discuss the masterplan for Melksham station.
- 3.2. The capital asset transfer of the Reeds building will form part of those wider masterplan discussions.
- 3.3. Wiltshire Council have asked for pre-application advice on the use of the Reeds hut and there are a number of complications that make a long term lease difficult. A short term lease is currently looking more viable.

4. Recommendation

- 4.1 That the Community Engagement Manager updates Councillors following the meeting of stakeholders on 17th March.

Report Author

Rhys Schell, Melksham Community Engagement Manager
01225 716752 or 07810482630
Rhys.schell@wiltshire.gov.uk

Melksham Area Board, Tuesday 7th March 2017

Graham Ellis / Graham@wellho.net - prepared at 15:00 ;-)

BUSES

1.

- * Changes made in February were to save money, cutting lesser user services
- * There was no consultation with regards the cuts
- * None of the changes appears designed to encourage new passengers
- * Continuing this approach, service use will continue to shrink until the services are withdrawn

2.

- * Existing services provide for a social and economic need
- * There is no adequate alternative
 - not everyone has a car or can walk
 - not everyone can afford a taxi
 - Link schemes and community transport are already stretched
- * There may be opportunities to reduce bus service subsidy needs (the driving force, alas) by
 - Connecting up to other public transport users at the Station
 - Connecting to Bowerhill work places off the Berryfield Bus
 - Connection to and from the sport facilities at Oakfields as part of the Campus Project
 - Connecting potential users with information to tell them about the bus services
- * Wiltshire Council owns and runs the "Connecting Wiltshire" brand ...

3.

- * There is a danger in making major ill-planned changes to the outcome February knifing
 - could go from bad to worse
 - need to work out what's needed properly
- * I would recommend a minor tweak to Saturday services though:
 - * route 14/ 15 afternoon services which drop off near the sports field if required should run that way even if empty to the field so they can pick up people after sports activities.
 - Currently buses leave the sports field entrance at 10:19 and 12:19.
 - An additional service could call at 14:00 (re-routing the 13:35 from Asda as per 14:40)
 - Pick up option available extra at 15:02, 16:02, 16:42 and 17:30 (current drop off only)

4.

* Longer term - analysis

- There is a broad consensus of the elements to be looked at
- we also need to talk with hard-to-reach groups
- we need to talk with bus operators, current and potential
- last October, WC promised to bus service marketing in the 2017/18 year

* 11th March - 10:30 at Well House Manor to get first stage of interest

* Working with Football and Rugby to promote bus use if we have usable bus!
- include marketing to link in / out of town for visiting fans by public transport

* Bus regulation laws change in June / looking AQPS and EPS
- could allow sort out of the bus pairs at :12 to Forest

5.

Summary

a) Short term small changes -

- Area Board to request (none-partisan) or WC officers
- TransWilts bus team to work with WC officers

b) Initial marketing

c) Consult wider locally and plan
Significant service changes January 2018

Report to	Melksham Area Board
Date of Meeting	07/03/2017
Title of Report	Community Area Grant funding

Area Board Grants Budget			
Opening balance 2016/17	Spend to date	Current balance	Balance if all grants are agreed in March 17'
£49,655.70	£47,169.00	£2,486.69	-£2,677.48

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Atworth Village Hall and Recreation Ground Committee Project Title: Cleaning Equipment for the Atworth Village Hall View full application	£674.20
Applicant: Bradford on Avon & Melksham Health Partnership Project Title: Falls Clinic in Spencers Sports Club View full application	£1000.00
Applicant: Tourist Information Centre Project Title: Tourist Information Centre ticketing machine View full application	£500.00
Applicant: Poulshot Village Trust Project Title: Green Gardens Conservation Poulshot thinning of trees. Charity number 265819 View full application	£1800.00
Applicant: Whitley Reading Rooms Project Title: Whitley Reading Rooms picnic benches	£430.00

View full application	
Applicant: Shaw and Whitley Garden Club Project Title: Shaw Whitley Garden Club Data Projector View full application	£399.99
Applicant: Atworth on Show and Yer Tiz the Atworth Village Magazine Project Title: Atworth on Show and Yer Tiz Village Magazine View full application	£359.98

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2312	Atworth Village Hall and Recreation Ground Committee	Cleaning Equipment for the Atworth Village Hall	£674.20
<p>Project Description: It is very hard to keep the village hall clean and we are in a danger of user groups ceasing to use the hall unless we keep it up to a good standard. This would dramatically affect the income of the hall. This is because we do not have a working vacuum cleaner at the moment. We also need equipment to be able to clean and polish the various village hall floor areas.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2328	Bradford on Avon & Melksham Health Partnership	Falls Clinic in Spencers Sports Club	£1000.00
<p>Project Description: Melksham has been identified as having a high number of older people who have experienced a fall in the past 12 months. Social isolation has recently been identified as a priority for Melksham and by providing a Falls Clinic in the new Melksham Leg Club will support people who have fallen and need support to gain back their confidence.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2317	Tourist Information Centre	Tourist Information Centre ticketing machine	£500.00
<p>Project Description: To purchase a ticket printing machine linked to the Internet which will produce professional tickets for event sold through the Tourist Info. centre</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2307	Poulshot Village Trust	Green Gardens Conservation Poulshot thinning of trees. Charity number 265819	£1800.00
<p>Project Description: The woodland was planted 12 yrs. ago and now 50 of the trees need to be felled in order to keep the woodland attractive to humans and wildlife. It is a major community resource in the area.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1957	Whitley Reading Rooms	Whitley Reading Rooms picnic benches	£430.00
<p>Project Description: To provide outside seating for users of the hall both adults and children in the grassed area to the rear.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2322	Shaw and Whitley Garden Club	Shaw Whitley Garden Club Data Projector	£399.99

<p>Project Description: We are a group of residents of the two villages who meet monthly. Often speakers want to use a computer and we do not have a projector. This makes viewing elements of the talk almost impossible. The visual aspect is very important in the talks given to the garden club.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria</p>
<p>Proposal That the Area Board determines the application.</p>

Application ID	Applicant	Project Proposal	Requested
2321	Atworth on Show and Yer Tiz the Atworth Village Magazine	Atworth on Show and Yer Tiz Village Magazine	£359.98
<p>Project Description: This application is for a laptop computer to support the annual traditional village Show and the subsequent production of a monthly village magazine which is distributed to every household in Atworth. Currently we are using a personal laptop which is over 7 years old and is prone to freezing and crashing. We use this primarily to generate the magazine using Word before it goes to the printers and for all the documents for the Show. This project laptop will be dedicated to Yer Tiz and Atworth on Show alone. We hope to be in a position to purchase Microsoft software from our current funds.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:
Rhys Schell
Community Engagement Manager
01225 716752
Rhys.Schell@wiltshire.gov.uk

Grant Applications for Melksham on 07/03/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2312	Community Area Grant	Cleaning Equipment for the Atworth Village Hall	Atworth Village Hall and Recreation Ground Committee	£674.20
2328	Community Area Grant	Falls Clinic in Spencers Sports Club	Bradford on Avon & Melksham Health Partnership	£1000.00
2317	Community Area Grant	Tourist Information Centre ticketing machine	Tourist Information Centre	£500.00
2307	Community Area Grant	Green Gardens Conservation Poulshot thinning of trees. Charity number 265819	Poulshot Village Trust	£1800.00
1957	Community Area Grant	Whitley Reading Rooms picnic benches	Whitley Reading Rooms	£430.00
2322	Community Area Grant	Shaw Whitley Garden Club Data Projector	Shaw and Whitley Garden Club	£399.99
2321	Community Area Grant	Atworth on Show and Yer Tiz Village Magazine	Atworth on Show and Yer Tiz the Atworth Village Magazine	£359.98

ID	Grant Type	Project Title	Applicant	Amount Required
2312	Community Area Grant	Cleaning Equipment for the Atworth Village Hall	Atworth Village Hall and Recreation Ground Committee	£674.20

Submitted: 19/02/2017 18:43:28

ID: 2312

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Cleaning Equipment for the Atworth Village Hall

6. Project summary:

It is very hard to keep the village hall clean and we are in a danger of user groups ceasing to use the hall unless we keep it up to a good standard. This would dramatically affect the income of the hall. This is because we do not have a working vacuum cleaner at the moment. We also need equipment to be able to clean and polish the various village hall floor areas.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8JY

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2015

Total Income:

£19604.78

Total Expenditure:

£11381.45

Surplus/Deficit for the year:

£8223.33

Free reserves currently held:**(money not committed to other projects/operating costs)**

£1330.66

Why can't you fund this project from your reserves:

We try to keep in reserve between 12 to 18 months for all hall invoices. We also have a lot of other projects we are working on to update the village hall to a modern standard. All this takes a lot of money which we do not have. The income seems high but we have already raised a lot of money towards other project which has not been spent yet. We are trying to think of events that may bring in additional funds but we don't have sufficient funds to cover the whole of this project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1348.40		
Total required from Area Board		£674.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Numatic V6131T	178.49	Our Reserves	yes	178.49
Numatic NR1500	765.00	Our Reserves	yes	90.80
FMA606202	86.52	Our Reserves	yes	86.52
FMA606305	218.39	Our Reserves	yes	218.39
Henry Vacuum Cleaner	100.00	Our Reserves	yes	100.00
Total	£1348.4			£674.2

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All the users will benefit from this project as recently we have received complaints about the state of the village hall floor. Our current vacuum recently packed up and needs replacing. We had to get help last year to clean the floor as it gets dirty quick however we can't do this on a continuous basis. We were recommended to get the equipment shown in our grant request as this would not only help to keep the hall being clean but would also help to polish the floor. These items are important as users want to have a clean environment especially as we have plenty of keep fit classes and children's parties in the hall.

14. How will you monitor this?

Resident and Satisfaction Surveys carried out to hall users from single and regular user groups

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will have to stop until we have sufficient funds to cover the full cost of the project unless donations or fund raising events can be carried out to cover the cost.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

2328	Community Area Grant	Falls Clinic in Spencers Sports Club	Bradford on Avon & Melksham Health Partnership	£1000.00
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Submitted: 22/02/2017 17:01:02

ID: 2328

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Falls Clinic in Spencers Sports Club

6. Project summary:

Melksham has been identified as having a high number of older people who have experienced a fall in the past 12 months. Social isolation has recently been identified as a priority for Melksham and by providing a Falls Clinic in the new Melksham Leg Club will support people who have fallen and need support to gain back their confidence.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8AG

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Safer communities

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

02/2017

Total Income:

£3000.00

Total Expenditure:

£250.00

Surplus/Deficit for the year:

£500.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£00.00

Why can't you fund this project from your reserves:

The new Melksham Leg Club needs all current monies to purchase the equipment to open the Club in April 2017. To move the Falls Clinic from Melksham Hospital requires new additional equipment. The NHS has limited funds and would not be able to pay for this.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Parallel bars	478.00			
Posture mirror	291.00			
Foam beam	119.00			
Mat	108.00			
Total	£996			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Residents registered with the three GP Practices in Melksham who have had a fall or who are at risk of a fall will benefit from this service. Older people are more likely to fall if they may have balance and wastage poor vision or a long term health problem. Falls are common and often overlooked. Around one in three over 65s is likely to be at risk of a fall and about half of these will have more frequent falls. Patients who have a fall are at risk of huge health issues and profoundly affect their health and wellbeing. As a result the Falls Team is keen to move the service from a medicalised health setting to a social setting so that patients can benefit from the social prescribing on offer. Also patients will have access to cafe facilities and can talk to volunteers and other health professions who can support them with their mental well-being as well as sign post to other organisations who can assist them with other problems. Anyone who is referred by their doctor and then subsequently assessed as eligible will be able to access this service. Along with the setting up of a Balance Class who will also be able to use this equipment and keep themselves active thereby reducing the risk of a fall. Across Melksham and the surrounding villages there are thousands of patients over the age of 65 year who will benefit from either of this projects - either through the medical route or self-referring themselves to the Balance Class. Both will be held in the Spencers Club and will have a social aspect and mental wellbeing component. There will also be Exercises for Older people advice so that patients can continue to look after themselves in their own homes.

14. How will you monitor this?

There are very specific key performance indicators linked to the Falls Clinic - assessments are taken on access to the six week programme and outcomes are recorded at the end. We can supply recent outcome measures from the Bradford on Avon model - which has moved to the Bradford on Avon Leg Club. In addition we shall monitor numbers accessing the Balance Classes and outcomes of members exercise and strength levels at the end of each 8 week period. Again taking what works in BoA whereby there are two Balance classes with over 40 people attending each Tuesday afternoon with refreshments afterwards.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The equipment cost is one-off as well as raising additional community funds from donations. Space for storage has been offered by Spencers Club and this will be risk assessed and maintained by the Falls service.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section

above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2317	Community Area Grant	Tourist Information Centre ticketing machine	Tourist Information Centre	£500.00
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Submitted: 20/02/2017 16:39:51

ID: 2317

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Tourist Information Centre ticketing machine

6. Project summary:

To purchase a ticket printing machine linked to the Internet which will produce professional

tickets for event sold through the Tourist Info. centre

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6LS

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

05/2016

Total Income:

£49594.25

Total Expenditure:

£43678.90

Surplus/Deficit for the year:

£915.35

Free reserves currently held:

(money not committed to other projects/operating costs)

£7214.55

Why can't you fund this project from your reserves:

In the financial year figures given we had not paid any staffing costs. But we are now paying staffing and we need our reserves to continue this.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £500.00

Total required from Area Board £500.00

Expenditure	£	Income	Tick if income
(Itemised		(Itemised	confirmed
			£

expenditure)		income)	
electronic ticket printing machine	450.00	ticket blanks	30.00
software to support	40.00		
blank ticket stock	40.00		
Total	£530		£30

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The public support local event organisers by producing tickets that are difficult to replicate.

14. How will you monitor this?

By staff and partner organisations.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is a one off cost for the equipment.

16. Is there anything else you think we should know about the project?

no

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2307	Community Area Grant	Green Gardens Conservation Poulshot thinning of trees. Charity number 265819	Poulshot Village Trust	£1800.00
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Submitted: 13/02/2017 11:39:55

ID: 2307

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Green Gardens Conservation Poulshot thinning of trees. Charity number 265819

6. Project summary:

The woodland was planted 12 yrs ago and now 50 of the trees need to be felled in order to keep the woodland attractive to humans and wildlife. It is a major community resource in the area.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN101RT

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Recycling and green initiatives
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2016

Total Income:

£1022.86

Total Expenditure:

£866.88

Surplus/Deficit for the year:

£155.98

Free reserves currently held:

(money not committed to other projects/operating costs)

£1705.67

Why can't you fund this project from your reserves:

We need the reserves for further tree planting around the village in the future. This money is grant money which is ring fenced. There is also money earmarked for work on the village ponds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £3600.00

Total required from Area Board £1800.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Cost of contract	3600.00	1705.00	yes	3600.00
Total	£3600			£3600

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Poulshot was designated a Conservation Area in 1973 and the Parish Council established the Village Trust as a charity to monitor and advise on possible development on conservation and on the maintenance of the villages rural amenities such as byways lanes ponds and woodlands. It had the remit in support of the Parish Council to stimulate interest in the villages environment by making members of the community aware of whatever was happening and by encouraging people to participate in conservation projects. In 2003 some 1200 native trees and shrubs were planted to create a 3 acre wood the Green Gardens Woodland which has become a popular place for village and private gatherings and functions. This was seen as a particularly successful venture widely supported both financially and practically by the whole community of all ages and was subsumed into the Big Trees Project. The aim of the project which is ongoing is too greatly improve the visual quality scale and character of the rural environment which makes Poulshot such a pleasant place in which to live and work to conserve protect and enhance our local biodiversity by restoring Poulshots traditional big tree habitats and the wildlife they attract. To play our part in reducing the impact of climate change by offsetting our own carbon footprint. After almost 13 years it is considered that the time has come to thin the trees in the Green Gardens as part of the Big Tree Project in order to improve the stock to ensure the longevity of the important species that were originally planted and better support the local environment. The request to the Village Community Trust Fund for some or all of the funding requirement of 3600 is in order to support the improvement of the tree stock in the Green Gardens to ensure the continued enhancement of the environment in Poulshot especially with a view to supporting nature conservation and biodiversity together with recreation and a village Poulshot was designated a Conservation Area in 1973 and the Parish Council established the Village Trust as a charity to monitor and advise on possible development on conservation and on the maintenance of the villages rural amenities such as byways lanes ponds and woodlands. It had the remit in support of the Parish Council to stimulate interest in the villages environment by making members of the community aware of whatever was happening and by encouraging people to participate in conservation projects. In 2003 some 1200 native trees and shrubs were planted to create a 3 acre wood the Green Gardens Woodland which has become a popular place for village and private gatherings and functions. This was seen as a particularly successful venture widely supported both financially and practically by the whole community of all ages

and was subsumed into the Big Trees Project. The aim of the project which is ongoing is too greatly improve the visual quality scale and character of the rural environment which makes Poulshot such a pleasant place in which to live and work. To conserve protect and enhance our local biodiversity by restoring Poulshots traditional big tree habitats and the wildlife they attract. To play our part in reducing the impact of climate change by offsetting our own carbon footprint. After almost 13 years it is considered that the time has come to thin the trees in the Green Gardens as part of the Big Tree Project in order to improve the stock to ensure the longevity of the important species that were originally planted and better support the local environment. The request to the Village Community Trust Fund for some or all of the funding requirement of 3600 is in order to support the improvement of the tree stock in the Green Gardens to ensure the continued enhancement of the environment in Poulshot especially with a view to supporting nature conservation and biodiversity together with recreation and a village amenity. Poulshot was designated a Conservation Area in 1973 and the Parish Council established the Village Trust as a charity to monitor and advise on possible development on conservation and on the maintenance of the villages rural amenities such as byways lanes ponds and woodlands. It had the remit in support of the Parish Council to stimulate interest in the village's environment by making members of the community aware of whatever was happening and by encouraging people to participate in conservation projects. In 2003 some 1200 native trees and shrubs were planted to create a 3 acre wood the Green Gardens Woodland which has become a popular place for village and private gatherings and functions. This was seen as a particularly successful venture widely supported both financially and practically by the whole community of all ages and was subsumed into the Big Trees Project The aim of the project which is ongoing is too greatly improve the visual quality scale and character of the rural environment which makes Poulshot such a pleasant place in which to live and work to conserve protect and enhance our local biodiversity by restoring Poulshots traditional big tree habitats and the wildlife they attract to play our part in reducing the impact of climate change by offsetting our own carbon footprint. After almost 13 years it is considered that the time has come to thin the trees in the Green Gardens as part of the Big Tree Project in order to improve the stock to ensure the longevity of the important species that were originally planted and better support the local environment. The work will improve the visual quality scale and character of the rural environment. It will conserve/protect and enhance our local biodiversity. It will enable us to play our part in .offsetting our carbon footprint in the village. It is a superb recreation area for both young and old and is a superb habitat for wildlife which will be enhances by this work.

14. How will you monitor this?

Regular checks by the Village Trust members and Parish Councillors.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The work s a one off and will not continue.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1957	Community Area Grant	Whitley Reading Rooms picnic benches	Whitley Reading Rooms	£430.00
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Submitted: 26/05/2016 20:11:33

ID: 1957

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Whitley Reading Rooms picnic benches

6. Project summary:

To provide outside seating for users of the hall both adults and children in the grassed area to the rear.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8QR

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£6242.52

Total Expenditure:

£5453.16

Surplus/Deficit for the year:

£789.36

Free reserves currently held:

(money not committed to other projects/operating costs)

£2676.53

Why can't you fund this project from your reserves:

We have another very large project to fund shortly. Which will involve asbestos removal.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£495.00		
Total required from Area Board		£430.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
3 X picnic benches	430.00		Reserves	£
				65.00
Total	£430			£65

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All hall users including toddlers and older people

14. How will you monitor this?

Available to all hall users

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Will not need any more funding

16. Is there anything else you think we should know about the project?

Single project

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2322	Community Area Grant	Shaw Whitley Garden Club Data Projector	Shaw and Whitley Garden Club	£399.99
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Submitted: 21/02/2017 16:51:59

ID: 2322

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Shaw Whitley Garden Club Data Projector

6. Project summary:

We are a group of residents of the two villages who meet monthly. Often speakers want to

use a computer and we do not have a projector. This makes viewing elements of the talk almost impossible. The visual aspect is very important in the talks given to the garden club.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8QN

9. Please tell us which theme(s) your project supports:

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£1532.71

Total Expenditure:

£1174.81

Surplus/Deficit for the year:

£357.90

Free reserves currently held:

(money not committed to other projects/operating costs)

£973.56

Why can't you fund this project from your reserves:

Speakers costs are rising. Most now require 100 plus expenses. This will come to about 1250 for the current year. To continue we need to make sure we can fund the speakers for the following year and fully expect next year's speakers to cost over 1500.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£399.99		
Total required from Area Board		£399.99		
Expenditure	£	Income	Tick if income	£
(Itemised		(Itemised	confirmed	

expenditure)		income)
data projector	399.99	
Total	£399.99	£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Members and visitors to the Garden Club meetings. We had 24 members last year and an average attendance of 20. Participants will have a more enjoyable experience by being able to see examples of the items in the talk. Disabled members will also be able to see the full content of the lecture. It will also enable speakers to illustrate and expand the content of their talk.

14. How will you monitor this?

Feedback from participants and speakers.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will have to try to borrow equipment which is not always compatible from other organisations. We have tried this but there has been a lot of problems. About one third of our income last year came from plant sales and this cannot be guaranteed to continue.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2321	Community Area Grant	Atworth on Show and Yer Tiz Village Magazine	Atworth on Show and Yer Tiz the Atworth Village Magazine	£359.98
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Submitted: 21/02/2017 15:30:30

ID: 2321

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Atworth on Show and Yer Tiz Village Magazine

6. Project summary:

This application is for a laptop computer to support the annual traditional village Show and the subsequent production of a monthly village magazine which is distributed to every household in Atworth. Currently we are using a personal laptop which is over 7 years old and is prone to freezing and crashing. We use this primarily to generate the magazine using Word before it goes to the printers and for all the documents for the Show. This project laptop will be dedicated to Yer Tiz and Atworth on Show alone. We hope to be in a position to purchase Microsoft software from our current funds.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN128JZ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Food, farming and local markets

Heritage, history and architecture

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost £419.98

Total required from Area Board £359.98

Expenditure	Income	Tick if income
(Itemised £	(Itemised	confirmed
expenditure)	income)	£

Laptop	299.99	From Atworth on Show	yes	60.00
Software	119.99			
Total	£419.98			£60

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole of Atworth Village particularly those who have no IT or internet access especially the elderly through the monthly hard copy village magazine communication. Also villagers and visitors to the village show. The Show brings people young and old together. The monthly Yer Tiz includes routinely information on Village events activities and contacts dates to remember it also has reports from the local clubs and societies such as the WI History Group Churches the local PCSO neighbourhood Watch etc. It also contains quizzes recipes messages from individuals in the village articles on individuals in the village e.g. Introducing themselves to the village. We even have a section To Make You Laugh with a few corny jokes From a survey at last year's Show in September we had nothing but very positive feedback. The magazine all 550 copies is delivered by volunteers from the village.

14. How will you monitor this?

Regular surveys - e.g. There is one in the current March edition of the magazine about the magazine and the show and there will be another at the Show in September like last year.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Project will not continue

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Report to Melksham Area Board
Date of meeting 07.03.2017
Title of report Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

Applicant	Amount requested	Health and Wellbeing Group recommendation
Bradford and Melksham Health Partnership – Falls Clinic	£1,000	£215
Melksham & District Seniors Forum – Community Day	£1,385	£1,385
Melksham Sixty Plus Club	£400	£400
West Wiltshire Multi Faith Forum	£1,000	£500

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. Melksham Area Board was allocated £6700

4.2. The Melksham Area Board Health and Wellbeing Funding balance for 2016/17 is £2500

4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Melksham Area Board.

4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
BOA & Melksham HP	Bradford On Avon and Melksham Health Partnership	Falls Clinic	£1000
Project description Melksham has been identified as having a high number of older people who have experienced a fall in the past 12 months. Social isolation has recently been identified as a priority for Melksham and by providing a Falls Clinic in the new Melksham Leg Club will support people who have fallen and need support to gain back their confidence.			
Recommendation of the Health and Wellbeing Group That the application meets the grant criteria and is approved for the amount £215			

Application ID	Applicant	Project Proposal	Requested
Melksham & District Seniors Forum2	Melksham & District Seniors Forum	Melksham Seniors family and friends community day	£1,385
Project description To bring together the various Melksham based clubs and activity groups providing services and activities which enhance the health & well-being of our senior citizens in an interactive exhibition format to showcase what our local area can provide. Community Day encourages			

joining these clubs and participating in these mental and physical activities. Experience gained from our vibrant and fair-like 2016 Community Day shows excellent outcomes with an increase in both the range of activities and those now participating in them. We are able to demonstrate that with a relatively small outlay we can 'reach' hundreds of seniors and contribute in a practical way to an increase in their health & well-being. Examples of increased activity are Walking Netball, Walking Football, Dance Groups and entertainment based socialising groups.

Recommendation of the Health and Wellbeing Group

That the application meets the grant criteria and is approved for the amount of £1,385

Application ID	Applicant	Project Proposal	Requested
Melksham Sixty Plus Club	Melksham Sixty Plus Club	Transport support for Sixty Plus Club	£400

Project description

We are a social club for the over 60's, and for many of our members this is the only time they are able to get out and meet up with friends. Because a lot of our members have mobility problems, we have an on-going contract with the Community Bus which picks up our members and returns them to their homes after our meetings. Our aim is to provide our members with as full a social calendar as possible, so we try and arrange outings every 6 – 8 weeks during the better weather. We also try and organise cream teas, meals out etc. for when our English weather isn't so good!

Recommendation of the Health and Wellbeing Group

That the application meets the grant criteria and is approved for the amount of £400

Application ID	Applicant	Project Proposal	Requested
WWMFF	West Wiltshire Multi Faith Forum	Activity trips for members	£1,000

Project description

WWMFF runs weekly English lessons for women from different racial and age groups during term time. We hold Social lunches at the end of each term inviting visitors from external agencies and members of public. Once a month we have a speaker from statutory and voluntary sectors to give a talk to raise awareness of their work. Some of our ladies are isolated due to personal issues, language barrier, depression. Ladies showed a keen interest in visiting National Trust Gardens**, Longleat. These activities will help remove isolation and improve mental state ladies.

In addition we often learn through women of their relatives and friends not feeling well or have other personal issues. The group put in place support wherever possible or refer to appropriate agencies for their relatives.** To be decided by women. (On the list are: Courts GDN, Stourhead)

Recommendation of the Health and Wellbeing Group

That the application meets the grant criteria and is approved for the amount of £500

No unpublished documents have been relied upon in the preparation of this report

Report Author

Rhys Schell, Melksham Community Engagement Manager
rhys.schell@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Amanda Brookes
Organisation	Bradford on Avon and Melksham Health Partnership
Address	Station Approach, Bradford on Avon, BA15 1DQ
Phone number	07792783916
Email address	amanda.brookes@nhs.net

2. Amount of funding required from the Area Board:

£0 - £1000	X
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Falls Clinic in Spencers Sports Club

6. Project summary: (100 words maximum)

Melksham has been identified as having a high number of older people who have experienced a fall in the past 12 months. Social isolation has recently been identified as a priority for Melksham and by providing a Falls Clinic in the new Melksham Leg Club will support people who have fallen and need support to gain back their confidence.

7. Which Area Board are you applying to?

Melksham ▼

8. What is the Post Code of the place where your project is taking place?

SN12 8AG

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Melksham has been identified as having a high number of older people who have experienced a fall in the past 12 months. Social isolation has recently been identified as a priority for Melksham and by providing a Falls Clinic in the new Melksham Leg Club will support people who have fallen and need support to gain back their confidence.

How many older people/carers to do you expect to benefit from your project?

Residents registered with the three GP Practices in Melksham who have had a fall or who are at risk of a fall will benefit from this service. Older people are more likely to fall if they may have balance and wastage poor vision or a long term health problem. Falls are common and often overlooked. Around one in three over 65s are likely to be at risk of a fall and about half of these will have more frequent falls. Patients who have a fall are at risk of huge health issues and profoundly affect their health and wellbeing. As a result the Falls Team is keen to move the service from a medicalised health setting to a social setting so that patients can benefit from the social prescribing on offer. Also patients will have access to caf facilities and can talk to volunteers and other health professions who can support them with their mental well being as well as sign post to other organisations who can assist them with other problems. Anyone who is referred by their doctor and then subsequently assessed as eligible will be able to access this service. Along with the setting up of a Balance Class who will also be able to use this equipment and keep themselves

active thereby reducing the risk of a fall. Across Melksham and the surrounding villages there are thousands of patients over the age of 65 year who will benefit from either of this projects - either through the medical route or self-referring themselves to the Balance Class. Both will be held in the Spencers Club and will have a social aspect and mental wellbeing component. There will also be Exercises for Older people advice so that patients can continue to look after themselves in their own homes.

How will you encourage volunteering and community involvement?

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

How will you work with other community partners?

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.

- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

12. Monitoring your project.

How will you know if your project has been successful? *required field

There are very specific key performance indicators linked to the Falls Clinic - assessments are taken on access to the six week programme and outcomes are recorded at the end. We can supply recent outcome measures from the Bradford on Avon model - which has moved to the Bradford on Avon Leg Club. In addition we shall monitor numbers accessing the Balance Classes and outcomes of members exercise and strength levels at the end of each 8 week period. Again taking what works in BoA whereby there are two Balance classes with over 40 people attending each Tuesday afternoon with refreshments afterwards.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The equipment cost is one-off as well as raising additional community funds from donations. Space for storage has been offered by Spencers Club and this will be risk assessed and maintained by the Falls service.

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

The new Mleksham Leg Club needs all current monies to purchase the equipment to open the Club in April 2017. To move the Falls Clinic from Melksham Hospital requires new additional equipment. The NHS has limited funds and would not be able to pay for this.

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure	£	Income	£	Tick if income confirmed
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NB. If your organisation reclaims VAT you should exclude VAT from the expenditure

(Planned Income [help](#))

(Planned project costs [help](#))

Parallel Bars	478.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Posture mirror	291.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Foam beam	119.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Mat	108.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

				<input type="checkbox"/>
				<input type="checkbox"/>
Total	996.00	Total		

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Melksham

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as

Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	BRIAN WARWICK
Organisation	MELKSHAM & DISTRICT FORUM 55+
Address	2 ORCHARD GARDENS, MELKSHAM, WILTS
Phone number	01225 792959
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	-
£1001 - £5000	1,385
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	NO

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

2017 MELKSHAM SENIORS FAMILY & FRIENDS COMMUNITY DAY

6. Project summary: (100 words maximum)

To bring together the various Melksham based clubs and activity groups providing services and activities which enhance the health & well-being of our senior citizens in an interactive exhibition format to showcase what our local area can provide. Community Day encourages joining these clubs and participating in these mental and physical activities. Experience gained from our vibrant and fair-like 2016 Community Day shows excellent outcomes with an increase in both the range of activities and those now participating in them. We are able to demonstrate that with a relatively small outlay we can 'reach' hundreds of seniors and contribute in a practical way to an increase in their health & well-being. Examples of increased activity are Walking Netball, Walking Football, Dance Groups and entertainment based socialising groups.

7. Which Area Board are you applying to?

Melksham ▼

8. What is the Post Code of the place where your project is taking place?

SN12 6ES

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input checked="" type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input checked="" type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input checked="" type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input checked="" type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input checked="" type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

THE OBJECTIVE OF THE FORUM 55+ COMMUNITY DAY IS TO PROVIDE WIDE RANGING ACCESS TO A MENU OF SOCIAL ACTIVITIES PRINCIPALLY FOR THE MELKSHAM SENIORS' COMMUNITY. THIS INCREASED OPPORTUNITY FOR ENGAGEMENT HAS THE EFFECT OF:

1. REDUCING THE CHANCES AND INCIDENCE OF LONELINESS AND IN-HOME ISOLATION
2. PROVIDING MENTAL AND PHYSICAL STIMULATION WHICH HAS LONG TERM BENEFICIAL EFFECTS UPON THE AGEING
3. ENCOURAGING THE SHARING OF LIFE EXPERIENCES BETWEEN INDIVIDUALS AND GENERATIONS
4. PRODUCES AND REINFORCES A CULTURE OF NEIGHBOUR LOOKING AFTER NEIGHBOR
5. POSITIVE INDIVIDUAL DAILY OUTLOOK ON TE PART OF PARTICIPANTS IN SOCIAL ACTIVITIES THUS INCREASING WELL-BEING

How many older people/carers to do you expect to benefit from your project?

THE 2016 COMMUNITY DAY ATTRACTED 305 VISITORS AND THEIR FAMILY AND FRIENDS WHO WERE ABLE TO INTERACT AND GAIN INFORMATION ABOUT 44 STALLHOLDERS SHOWCASING A WIDE RANGE OF HOBBIES, SPORTS, HELATH RELATED AND SOCIAL ACTIVITIES. ADDITIONALL COMMUNITY ASSETS AND SERVICES SUCH AS THE MELKSHAM NEIGHBOURHOOD PLAN, THE EMERGENCY SERVICES, THE LOCAL HEALTH & WELL-BEING PROVIDERS, AIR AMBULANCE, WILTSHIRE COUNTY COUNCIL SERVICES, SELWOOD HOUSING AND MANY OTHER RELATED ORGANISATIONS WHICH CONTRIBUTE TO THE HEALTH & WELL-BEING OF OUR COMMUNITY.

How will you encourage volunteering and community involvement?

EACH STALLHOLDER AND EXHIBITING ORGANIZATION WILL HAVE DETAILS AS TO HOW INTERESTED INDIVIDUALS MAY TAKE ON A VOLUNTEER ROLE WITHIN GROUPS THAT INTEREST THEM. IN ADDITION TO THE EXHIBITORS RECRUITMENT EFFORTS, FORUM 55+ WILL HAVE ITS OWN STAND WHERE THEY CAN INFORM AND REGISTER POTENTIAL VOLUNTEERS FOR A WIDE RANGE OF COMMUNITY ACTIVITIES

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

THE 2017 COMMUNITY DAY WILL BE HELD IN THE MELKSHAM ASSEMBLY HALL WHICH HAS A PROVEN TRACK RECORD OF ACCESSABILITY . FORUM 55+ WILL ALSO MAKE USE OF LOCAL VOLUNTEER GROUPS THAT SPECIALIZE IN CATERING FOR AND MINISTERING TO THIS GROUP INCLUDING THE FACILITIES OF THE VOLUNTEER OPERATED TRANSPORT BUSES TO CARRY THOSE IN NEED FROM THE OUTER AREAS AND PARISHES. BASED UPON OUR EXPERIENCE GAINED FROM THE 2016 COMMUNITY DAY WE WILL APPOINT TWO EXPERIENCED VOLUNTEERS WHO WILL ACT AS ROAMING ASSISTANTS SPECIFICALLY TASKED TO SEARCH OUT AND ASSIST THOSE IN NEED.

How will you work with other community partners?

BY VIRTUE OF THE OBJECTIVES OF COMMUNITY DAY, FORUM 55+ WILL WORK WITH A WIDE RANGE OF COMMUNITY PARTNERS ALL OF WHOM WILL CONTRIBUTE TO THE REPEATED SUCCESS OF COMMUNITY DAY

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

IN ADDITION TO ITS CORE FUNCTION OF SAFEGUARDING AND PROMOTING THE WELFARE OF OLDER / VULNERABLE PEOPLE & THEIR CARERS FORUM 55+ WILL APPOINT TWO VOLUNTEERS SPECIFICALLY TASKED WITH ATTENDING TO THIS GROUP. IN ADDITION WE WILL UTILIZE THE SERVICES OF ST JOHNS AMBULANCE AND/OR REDCROSS TO BE ON HAND AT THE EVENT VENUE.

FORUM 55+ WILL PROVIDE ALL OUR COMMUNITY DAY VOLUNTEERS WITH 'DO & DON'T BEST PRACTICE' ADVISORY SHEETS BASED UPON ACCEPTED COMMUNITY STANDARDS IN ORDER TO GUARANTEE THAT WE ARE ALL FULLY INFORMED OF OUR RESPONSIBILITIES TO SAFEGUARDING OUR VISITORS. STALL HOLDERS AND VOLUNTEERS

12. Monitoring your project.

How will you know if your project has been successful? *required field

FORUM 55+ WILL EMPLOY THE SERVICES OF WILTS AND SWINDON USERS NETWORK (WSUN) TO:

1. RECORD THE NUMBER, NAMES AND OBJECTIVES OF THE STALL HOLDERS
2. RECORD THE NUMBERS OF VISITORS, EXPECTATIONS AND MAIN REASON FOR ATTENDANCE
3. OBSERVE AND REPORT UPON THE EFFICACY OF THE EVENT AND ITS ADHERANCE TO ITS CORE OBJECTIVES
4. CARRY OUT AN EXIT SURVEY OF BOTH VISITORS AND STALL HOLDERS REGARDING THEIR OPINIONS OF THE EVENT AND ITS VALUE TO THE COMMUNITY. THEY WILL MAKE THIS REPORT AVAILABLE TO FUNDERS, STALL HOLDERS, ORGANISERS AND INTERESTED MEMBERS OF THE PUBLIC

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

THIS IS AN ANNUAL EVENT AND AS SUCH FORUM 55+ WILL

1. APPLY FOR A 2018 COMMUNITY DAY GRANT
2. CANVASS AND APPEAL TO LOCAL BUSINESSES AND CHARITIES FOR CONTRIBUTION IN CASH OR KIND
3. ORGANISE FUND RAISING EVENTS WITHIN THE COMMUNITY

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

FORUM 55+ DOES NOT HOLD RESERVES SINCE MOST OF ITS ACTIVITIES ARE VOLUNTEER AND EVENT SPECIFIC DONATION BASED.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £1,385 Income in kind £280 Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure
(Planned project costs [help](#))

(Planned Income [help](#))

**PLEASE NOTE
VOLUNTEER TIME NOT
COSTED NOR INCLUDED**

PROMOTION & PR	850	VENUE	150	<input checked="" type="checkbox"/>
PRINTING / SIGNAGE	160	SOME DONATED FOOD	100	<input checked="" type="checkbox"/>
ADMIN (WUSN)	300	SOME MATERIALS	030	<input checked="" type="checkbox"/>
SUNDRIES	015			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	1,385	Total	280	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

MELKSHAM

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Signed BRIAN WARWICK

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Mrs. Rosemary Nash
Organisation	Melksham Sixty Plus Club
Address	8 Lansdown Close, Melksham SN12 7JR
Phone number	01225 707712
Email address	keithandrose@icloud.com

2. Amount of funding required from the Area Board:

£0 - £1000	£400
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	No.

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Melksham Sixty Plus Club

6. Project summary: (100 words maximum)

We are a social club for the over 60's, and for many of our members this is the only time they are able to get out and meet up with friends. Because a lot of our members have mobility problems, we have an on-going contract with the Community Bus which picks up our members and returns them to their homes after our meetings. Our aim is to provide our members with as full a social calendar as possible, so we try and arrange outings every 6 – 8 weeks during the better weather. We also try and organise cream teas, meals out etc. for when our English weather isn't so good!

7. Which Area Board are you applying to?

Melksham ▼

8. What is the Post Code of the place where your project is taking place?

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects <input checked="" type="checkbox"/> Older People Support/Activities <input type="checkbox"/> Carers Support/Activities <input checked="" type="checkbox"/> Promoting physical and mental wellbeing <input checked="" type="checkbox"/> Combating social isolation <input type="checkbox"/> Promoting cohesive/resilient communities <input type="checkbox"/> Arts, crafts and culture <input type="checkbox"/> Safer communities	<input type="checkbox"/> Heritage, history and architecture <input checked="" type="checkbox"/> Inclusion, diversity and community spirit <input type="checkbox"/> Environment, recycling and green initiatives <input type="checkbox"/> Sport, play and recreation <input type="checkbox"/> Transport <input type="checkbox"/> Technology & Digital literacy <input type="checkbox"/> Other
---	--

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

We are a social club for the over 60's, and for many of our members this is the only time they are able to get out and meet up with friends. Because a lot of our members have mobility problems, we have an on-going contract with the Community Bus which picks up our members and returns them to their homes after our meetings. Our aim is to provide our members with as full a social calendar as possible, so we try and arrange outings every 6 – 8 weeks during the better weather. We also try and organise cream teas, meals out etc. for when our English weather isn't so good!

How many older people/carers do you expect to benefit from your project?

We have a current register of about 45 people.

How will you encourage volunteering and community involvement?

We have a good team on our committee, and we try and involve our members in as many events as is possible.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

We do have members who use wheelchairs and mobility scooters or walkers which is why we engage the community bus to transport our members. We encourage our members to be as active as is possible for each individual.

How will you work with other community partners?

We do try and attend any social functions that pertain particularly to our members well-being.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.

- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

We do have a first-aider on our committee, and we all do everything possible to make sure that our members are safe.

12. Monitoring your project.

How will you know if your project has been successful? *required field

As we have been running our club for 68 years, we do consider that we are providing a good service for the over 60's in Melksham.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are currently completely self-funding. We are a non-profit making club, so all monies taken at our bingo sessions or organised events is ploughed straight back into our club. We pay all our own utility bills i.e. hire of hall, insurance, accountants, etc. Your funding would help us to run the club easier, and maybe provide a free outing for our members.

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month March Year 2016

Total Income:

£ 12175.79

Total Expenditure:

£ 11828.17

Surplus/Deficit for the year:

£ 4,500.49

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are currently in the process of organising our events for the year. We provide coach trips every 6 – 8 weeks and these are very heavily subsidised from club funds. We try not to charge our members too much for outings, as many of them just don't have the funds available. We always give each member a free Christmas Dinner and a free Christmas Tea Party at our Christmas Meeting. We also always give each member a free Easter Prize (Easter Eggs, biscuits, etc.)

15b. Project Finance:

Total Project cost

Total required from Area Board

Expenditure	£	Income	£	Tick if income confirmed
--------------------	----------	---------------	----------	---------------------------------

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure

(Planned Income [help](#))

(Planned project costs [help](#))

Community transport	400.00			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	400.00	Total		

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

X I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

X I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

X I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	John Grant
Organisation	West Wiltshire Multi Faith Forum
Address	10 Whiteland Rise Westbury BA13 3HP
Phone number	7775528548
Email address	j.grantdw@gmail.com

2.

2. Amount of funding required from the Area Board:

£0 - £1000	1000.00
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3.

3. Are you applying on behalf of a Parish Council?

Yes	
No	x

4.

4. If yes, please state why this project cannot be funded from the Parish Precept?

--

5.

5. Project title?

WWMFF-Health and Wellbeing Outdoor project

6.

6. Project summary: (100 words maximum)

WWMFF runs weekly English lessons for women from different racial and age groups during term time. We hold Social lunches at the end of each term inviting visitors from external agencies and members of public. Once a month we have a speaker from statutory and voluntary sectors to give a talk to raise awareness of their work. Some of our ladies are isolated due to personal issues, language barrier, depression. Ladies showed a keen interest in visiting National Trust Gardens**, Longleat. These activities will help remove isolation and improve mental state ladies. In addition we often learn through women of their relatives and friends not feeling well or have other personal issues. The group put in place support wherever possible or refer to appropriate agencies for their relatives.

** To be decided by women. (On the list are: Courts GDN, Stourhead)

7.

7. Which Area Board are you applying to?

8. Melksham

9. What is the Post Code of the place where your project is taking place?

SN12 6JU

10.

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects <input checked="" type="checkbox"/> Older People Support/Activities <input type="checkbox"/> Carers Support/Activities <input checked="" type="checkbox"/> Promoting physical and mental wellbeing <input checked="" type="checkbox"/> Combating social isolation <input checked="" type="checkbox"/> Promoting cohesive/resilient communities <input type="checkbox"/> Arts, crafts and culture <input type="checkbox"/> Safer communities	<input type="checkbox"/> Heritage, history and architecture <input checked="" type="checkbox"/> Inclusion, diversity and community spirit <input type="checkbox"/> Environment, recycling and green initiatives <input type="checkbox"/> Sport, play and recreation <input type="checkbox"/> Transport <input type="checkbox"/> Technology & Digital literacy <input type="checkbox"/> Other
--	--

10.

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

BAME community generally has high level of social isolation due to fear of prejudices (Much of this can be perceived), language barrier, and lack of confidence. A number suffer from depression. English classes help women learning English, discusses issues and build confidence. Taking women on trips would be introducing them to places to enjoy in Wiltshire, and walking locally. The criteria meets Health and Wellbeing priority

How does your project support local needs and priorities?

Between 20 and 30 directly and as many indirectly. Above all preparing women to become independent.

How many older people/carers do you expect to benefit from your project?

How will you encourage volunteering and community involvement?

Our group is run by volunteers. We have persuaded a number of women learning English to get involved in volunteering. 3 are currently helping at the church with their Parents and Toddler group. The others are looking to find volunteering work in charity shops

How will you ensure your project is accessible to everyone (for example: people living with a

The trip will be offered free . A donation will be requested towards entry fee. Those we are aware of on low income will not need to make a donation. This will be done sensitively to ensure no one knows who is contributing or not.

For example not all women are able to make a contribution towards English lessons. Every one receives an envelope to make a discrete donation quietly.

disability or on low incomes, or vulnerable, or socially isolated etc.)

How will you work with other community partners?

The group have received good advice from the Community Engagement Manager and others in the area, introducing us to a network of voluntary sector. We will be working with those we know and also continue to increase our network.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?

We have a full safeguarding policy and public liability Insurance.

- Who in your organisation is ultimately responsible for safeguarding?

12. Monitoring your project

Number attending, Feed back from women

How will you know if your project has been successful? *required field

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are mindful funding is hard to come by. We will organise fund raising events to raise funds as well as donations from participants. In addition we will need to look to put a grant application to other organisations. Since 2015, 3 students have found part time work. It may be some other student may find work just to have some “pocket money”.

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

A large, empty rectangular text area with a light gray background and a thin border. It has small navigation arrows (back, forward, up, down) on the right and bottom edges, suggesting it is a scrollable input field.

15. Finance:

15a. Your Organisation’s Finance:

Your latest accounts:

May

2016

Month Year

Total Income:

£ 24821

Total Expenditure:

£ 19728

Surplus/Deficit for the year:

£ 5093.00

**Free reserves currently held:
(money not committed to other projects/operating costs)**

£ 1671.00 *

Why can't you fund this project from your reserves:

The total income/expenditure is as at May 2016. Since June 2016 there has been a lot of activity. We have protected funds for the following projects as at Feb 2017:

Grant Melksham Class £1337.00

Men English Class Grant £7255.00

WC-Community Engagement Training £ 1902.00

WC-Support with surveys (Consultancy) £900.00

***Gen reserves for 2017/2018 £1671 (Admin, Liability insurance etc)**

Bridge House Grant For training in computer skills and English Classes (£6770.00)

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £1940.00 *

Total required from Area Board £1000.00

Expenditure	£	Income	£	Tick if income confirmed
--------------------	----------	---------------	----------	---------------------------------

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#))

(Planned Income [help](#))

Community Transport £45x4	£180.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Driver £(8.00 x5)x4	£160.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Entry fee (£20.00x20) x4	£1600.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	£1940.00	Total		

£940.00 shortfall will be met through donations and income earned through training in April and May 2017

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- X No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

x I will make available on request the organisation's **latest accounts**

Constitution:

x I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

x I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

x I confirm that the information on this form is correct, any award received will be spent on the activities specified.

